

DEPARTMENT OF PSYCHOLOGY Faculty of Arts

PSYC 671 (L01) Psychological Assessment of Adults Fall 2019

Instructor: Dr. Kristin von Ranson Lecture Location: EDC 281D

Phone: 403-220-7085 **Lecture Time:** T 9:00-11:45 AM

Email: <u>kvonrans@ucalgary.ca</u> Lab Instructors Chantelle Magel <u>camagel@ucalgary.ca</u>

Office: AD 272 Julie Gorenko <u>Julie.gorenko@ucalgary.ca</u>

Office Hours: By appointment Lab location/time: EDC 292M; T 1:00-3:45 PM

Course Description and Goals

In this course we review major theoretical, professional, and ethical issues in the psychological assessment of adults, and help students develop competence in the administration and interpretation of selected assessment methods and instruments, including specific intellectual and personality tests and clinical interviews, and basic competence in report writing. You will receive supervised practical experience in both laboratory and clinical practicum settings. Development of your critical evaluation skills is emphasized. The reading load is heavy; make sure you allow enough time to finish the readings before each class.

There are two principal goals of this course: (1) to help you become familiar with, and an appropriately critical consumer of, the research literature on adult psychological assessment, and (2) to provide you with the fundamental skills necessary to administer and interpret commonly-used psychological measures with adults.

Course Objectives: Upon the completion of this course, students will be able to:

- 1. Discuss major theoretical and psychometric issues in the field of adult psychological assessment, such as concepts and approaches to ability and personality testing, the impact of base rates on assessment, and comparing clinical and mechanical approaches to assessment.
- 2. Administer, score, and interpret selected psychological tests; conduct clinical interviews; integrate results into written reports; and provide client feedback.
- 3. Proactively deal with ethical issues arising in professional evaluation situations.
- 4. Understand the appropriate uses and limitations of psychological measures and assessment, including current legal and ethical issues.
- 5. Appreciate their own fallibility and limitations as a clinical assessor.

Prerequisites

Admission to the M.Sc. program in Clinical Psychology

Required Texts and Readings

Selected readings are available via D2L (https://d2l.ucalgary.ca) and hyperlink below. In addition, the following required texts are available at the university bookstore and, where indicated, via the UCalgary library:

- Haynes, S. N., Smith, G. T., & Hunsley, J. D. (2019). *Scientific foundations of clinical assessment* (2nd ed.). New York: Routledge. [HSH]
- Groth-Marnat, G., & Wright, A. J. (2016). *Handbook of psychological assessment* (6th ed.). New York: John Wiley and Sons. [G-M]

Link to ebook: https://ebookcentral-proquest-com.ezproxy.lib.ucalgary.ca/lib/ucalgary-ebooks/detail.action?docID=4461565

- Suhr, J. A. (2015). *Psychological assessment: A problem-solving approach.* New York: Guilford Press. [S]

 Link to ebook: https://ebookcentral-proquest-com.ezproxy.lib.ucalgary.ca/lib/ucalgary-ebooks/detail.action?docID=1802455
 - *The university's license permits only 1 online user at a time. A suggestion: when you access the full text, print or save to PDF the pages you need and release the ebook for others to have a turn.

Additional Resources

The following resources are available through the UCalgary library and/or the department's Clinical Test Library (in EDC 281R; test.library@ucalgary.ca; https://psychology.ucalgary.ca/graduate-program/clinical-psychology-graduate-program/clinical-training).

American Educational Research Association, American Psychological Association, & National Council on Measurement in Education. (2014). *Standards for educational and psychological testing*. Washington, DC: Author.

Antony, M. M., & Barlow, D. H. (2010). *Handbook of assessment and treatment planning for psychological disorders* (2nd ed.). New York: Guilford.

Link to ebook: https://ebookcentral-proquest-com.ezproxy.lib.ucalgary.ca/lib/ucalgary-ebooks/detail.action?docID=554838

Ben-Porath, Y. (2012). *Interpreting the MMPI-2-RF*. Minneapolis: Univ. of Minnesota Press. [e-book] **Link to ebook:** https://ebookcentral-proquest-com.ezproxy.lib.ucalgary.ca/lib/ucalgary-ebooks/detail.action?docID=863826

Comas-Dias, L. (2012). *Multicultural care: A clinician's guide to cultural competence.* Washington, DC: American Psychological Association.

Fernández-Ballesteros, R. (2003). Encyclopedia of psychological assessment. London: Sage.

Graham, J. (2006). *MMPI-2: Assessing personality and psychopathology* (4th ed.). New York: Oxford University Press. [test library]

Link to ebook: https://ebookcentral-proquest-com.ezproxy.lib.ucalgary.ca/lib/ucalgary-ebooks/detail.action?docID=334388

Hersen, Michel (2004). *Comprehensive handbook of psychological assessment*. Hoboken, NJ: Wiley. Sattler, J. M. & Ryan, J.J. (2009). *Assessment with the WAIS-IV*. San Diego: Jerome Sattler, Publisher.

Psychological Assessment Journal of Personality Assessment Assessment

European Journal of Psychological Assessment Mental Measurements Yearbooks

Important regulatory information is available on the College of Alberta Psychologists website: http://www.cap.ab.ca/.

Professional Standards and Security of Test Materials

Completion of this course does not qualify students to use structured measures independently. Full qualification occurs after completion of practica, internship/residency, advanced degrees, and supervised practice, and requires one to meet provincial licensing requirements.

Your manner and dress while training should reflect the highest professional standards. You must treat all assessment materials as privileged information. Responsible professional conduct dictates that you exercise strict control over the integrity and security of the assessment materials with which you are provided during this course. You may not supply materials or allow access to tests, individual items, or protocols to unqualified users, i.e., any individuals outside the clinical psychology training program.

Assessment results obtained from volunteer subjects are considered practice and therefore are not considered valid.

Assessment Methods

You must successfully complete the following course requirements, achieving a passing grade in both the class and lab components, to achieve a passing grade in the course.

- 1. Thought Questions (9 x 1% = 9%). You must post a thought question on D2L no later than 6pm the night before each readings-based class (#4-12). Your goal is to identify and post an issue, criticism, or stimulating thought related to that week's readings. Try to limit your thought question to a paragraph. Be sure to read everyone's thought questions before coming to class.
- 2. <u>Seminar Participation (10 x 1% = 10%)</u>. You are expected to be actively involved in each class, including by contributing to discussions in each discussion-based class (weeks 3-12). Classes in weeks 1-2 will also involve time for (ungraded) discussion.
- 3. Article Leading (3 x 5% = 15%). You will lead the discussion of 3 readings, each for 25-40 minutes; the duration will depend on the class. At the start of class, I will tell you how much time you have. The available readings are marked with an asterisk in the schedule. Your goals are to: (1) help fellow students identify and understand key issues and concepts in the article, (2) seek opportunities to integrate concepts with ones you've already read, and (3) create interest and discussion. As you prepare, you may integrate others' thought questions with your own questions. During class:
 - Spend \leq 2 minutes recapping highlights of the reading (i.e., key details). Do not summarize the entire reading, as everyone will have read it.
 - Guide the class through the key issues and examples of relevant research, without rushing or cutting off productive discussion. Ask open-ended questions.
 - Highlight 1-2 key take-home messages of the reading (≤ 2 minutes).

You will be marked on your preparation, quality of your questions, and success at generating discussion.

- 4. <u>Midterm exam (33%)</u>. This exam will cover all course material and readings through <u>October 15</u>. The exam will include definitions, short-answer and long-answer questions. No study aids (except a calculator) will be permitted.
- 5. <u>Final exam (33%)</u>. Date determined in the first class. This exam will cover all course material and readings that follow the midterm exam. The exam will include definitions, short answer and long answer questions. No study aids will be permitted.
- 6. <u>Laboratory (Pass/Fail)</u>. A separate outline is provided for this practically-oriented portion of the course, which covers topics such as interviewing skills, WAIS-IV administration and interpretation, and report-writing skills.

7. Complete one or two assessments in a clinical practicum setting and submit reports (Pass/Fail). In November, each student will complete an intellectual and personality assessment (e.g., WAIS-IV plus MMPI-2 or MCMI-II) of a patient under the supervision of a registered psychologist in the community. You will be expected to integrate assessment information from various sources and to use these data in formulating treatment plans and in a written report. Students must behave in an unimpeachable, professional, and ethical manner at all times. Professional demeanor, clinical skills, and report-writing skills will be evaluated by your on-site supervisors on a pass/fail basis. In the unlikely event that you fail this practicum, you will be required to repeat the practicum component of the course.

Faculty of Graduate Studies Grading System:

A+ = Outstanding performance, A = Excellent performance, A- = Very good performance

B+ = Good performance, B = Satisfactory performance, B- = Minimum pass

C+ = All grades of "C+" or lower are indicative of failure at the graduate level and cannot be counted toward Faculty of Graduate Studies course requirements. Individual programs may require a higher passing grade.

Grading Scale

A+	96-100%	B+	80-84%	C+	67-71%	D+	54-58%
Α	90-95%	В	76-79%	С	63-66%	D	50-53%
A-	85-89%	B-	72-75%	C-	59-62%	F	0-49%

As stated in the University Calendar, it is at the instructor's discretion to round off either upward or downward to determine a final grade when the average of term work and final examinations is between two letter grades. To determine final letter grades, final percentage grades will be rounded up or down to the nearest whole percentage (e.g., 89.5% will be rounded up to 90% = A, but 89.4% will be rounded down to 89% = A-).

Important Dates and Tentative Lecture Schedule – Subject to change. See D2L for updates

Class	Date	Topic	Readings
1	T Sept 10	Foundations of psychological assessment	Suhr, Ch. 1-2 G-M, Ch. 1 (pp. 1-10 and 26-36 only)
		Evidence-based assessment	Suhr, Ch. 3
2	T Sept 17	Psychometrics	Suhr, Ch. 6 - Read this chapter first for context
		Scale development, scale evaluation, and assessment utility	HSH, Ch. 1-4
3	T Sept 24	Scale development, scale evaluation, and	HSH, Ch. 5; 6 (<i>skim</i>); 7-9

		00000000000	
		assessment	
		utility	C. L. Ch. O
		Why use	Suhr, Ch. 8
		multisource	
		assessment	
		data?	
		Context of clinical	G-M, Ch. 2
		assessment	
4 T Oct 1		Clinical judgment	*Garb, H. N. (2005). Clinical judgment and decision making. <i>Annual Review of Clinical Psychology, 1</i> , 67-89. http://bit.ly/1tVIICK *Garb, H. N., & Wood, J. M. (2019). Methodological advances in statistical prediction. <i>Psychological Assessment</i> . DOI: 10.1037/pas0000673 https://bit.ly/33FB8Uu
		Thinking critically	Meehl, P. E. (1973). Why I do not attend case conferences. In P. E. Meehl, <i>Psychodiagnosis: Selected papers</i> (pp. 225-302). Minneapolis: University of Minnesota Press. http://bit.ly/1sCb0Qp
			Focus on how this reading relates to Garb's (2005) examples
		Integrating	Suhr, Ch. 13
		assessment	Julii, Cli. 13
		information	
		Noncredible	Suhr, Ch. 4
		responding	Julii, Cli. 4
	M Oct 7	Thanksgiving	
	IVI OCC 7	Day, no classes	
5	T Oct 8	Clinical	Suhr, Ch. 7
		interviewing,	G-M, Ch. 3, pp. 77-92 only
		behavioural	*Rettew, D. (2009). Meta-analyses of agreement between diagnoses
		observations	made from clinical evaluations and standardized diagnostic
			interviews. International Journal of Methods in Psychiatric Research,
			18, 169-184. doi: 10.1002/mpr.289 http://bit.ly/2CFgXLJ
		MMPI-2	G-M, Ch. 7, pp. 243-262 only; Skim the remainder for reference
			*Williams, C. L., & Lally, S. J. (2016). MMPI-2, MMPI-2-RF, and MMPI-A
			, , , , , , , , , , , , , , , , , , , ,
			administrations (2007-2014): Any evidence of a "new standard"?
			administrations (2007-2014): Any evidence of a "new standard"? Professional Psychology: Review and Practice.
			administrations (2007-2014): Any evidence of a "new standard"? Professional Psychology: Review and Practice. https://bit.ly/2MbVxdE
6	T Oct 15	Intellectual	Professional Psychology: Review and Practice.
6	T Oct 15	Intellectual assessment	Professional Psychology: Review and Practice. https://bit.ly/2MbVxdE
6	T Oct 15		Professional Psychology: Review and Practice. https://bit.ly/2MbVxdE G-M, Ch. 5, pp. 139-161; the remainder for reference
6	T Oct 15		Professional Psychology: Review and Practice. https://bit.ly/2MbVxdE G-M, Ch. 5, pp. 139-161; the remainder for reference Suhr, Ch. 11
6	T Oct 15		Professional Psychology: Review and Practice. https://bit.ly/2MbVxdE G-M, Ch. 5, pp. 139-161; the remainder for reference Suhr, Ch. 11 Gottfredson, L., & Saklofske, D. H. (2009). Intelligence: Foundations
6	T Oct 15		Professional Psychology: Review and Practice. https://bit.ly/2MbVxdE G-M, Ch. 5, pp. 139-161; the remainder for reference Suhr, Ch. 11 Gottfredson, L., & Saklofske, D. H. (2009). Intelligence: Foundations and issues in assessment. Canadian Psychology, 50, 183-195. doi:
6	T Oct 15	assessment	Professional Psychology: Review and Practice. https://bit.ly/2MbVxdE G-M, Ch. 5, pp. 139-161; the remainder for reference Suhr, Ch. 11 Gottfredson, L., & Saklofske, D. H. (2009). Intelligence: Foundations and issues in assessment. Canadian Psychology, 50, 183-195. doi: 10.1037/a0016641 http://bit.ly/VQInEm
6	T Oct 15	assessment Personality	Professional Psychology: Review and Practice. https://bit.ly/2MbVxdE G-M, Ch. 5, pp. 139-161; the remainder for reference Suhr, Ch. 11 Gottfredson, L., & Saklofske, D. H. (2009). Intelligence: Foundations and issues in assessment. Canadian Psychology, 50, 183-195. doi: 10.1037/a0016641 http://bit.ly/VQInEm Suhr, Ch. 10
6	T Oct 15	assessment Personality	Professional Psychology: Review and Practice. https://bit.ly/2MbVxdE G-M, Ch. 5, pp. 139-161; the remainder for reference Suhr, Ch. 11 Gottfredson, L., & Saklofske, D. H. (2009). Intelligence: Foundations and issues in assessment. Canadian Psychology, 50, 183-195. doi: 10.1037/a0016641 http://bit.ly/VQInEm Suhr, Ch. 10 Holden, R. R., & Troister, T. (2009). Developments in the self-report
6	T Oct 15	assessment Personality	Professional Psychology: Review and Practice. https://bit.ly/2MbVxdE G-M, Ch. 5, pp. 139-161; the remainder for reference Suhr, Ch. 11 Gottfredson, L., & Saklofske, D. H. (2009). Intelligence: Foundations and issues in assessment. Canadian Psychology, 50, 183-195. doi: 10.1037/a0016641 http://bit.ly/VQInEm Suhr, Ch. 10 Holden, R. R., & Troister, T. (2009). Developments in the self-report assessment of personality and psychopathology in adults. Canadian
6	T Oct 15	assessment Personality	Professional Psychology: Review and Practice. https://bit.ly/2MbVxdE G-M, Ch. 5, pp. 139-161; the remainder for reference Suhr, Ch. 11 Gottfredson, L., & Saklofske, D. H. (2009). Intelligence: Foundations and issues in assessment. Canadian Psychology, 50, 183-195. doi: 10.1037/a0016641 http://bit.ly/VQInEm Suhr, Ch. 10 Holden, R. R., & Troister, T. (2009). Developments in the self-report assessment of personality and psychopathology in adults. Canadian Psychology, 50, 120-130. http://bit.ly/1vmHBie
6	T Oct 15	assessment Personality	Professional Psychology: Review and Practice. https://bit.ly/2MbVxdE G-M, Ch. 5, pp. 139-161; the remainder for reference Suhr, Ch. 11 Gottfredson, L., & Saklofske, D. H. (2009). Intelligence: Foundations and issues in assessment. Canadian Psychology, 50, 183-195. doi: 10.1037/a0016641 http://bit.ly/VQInEm Suhr, Ch. 10 Holden, R. R., & Troister, T. (2009). Developments in the self-report assessment of personality and psychopathology in adults. Canadian Psychology, 50, 120-130. http://bit.ly/1vmHBie *Reardon, K. W., Mercadante, E. J., & Tackett, J. L. (2018). The
6	T Oct 15	assessment Personality	Professional Psychology: Review and Practice. https://bit.ly/2MbVxdE G-M, Ch. 5, pp. 139-161; the remainder for reference Suhr, Ch. 11 Gottfredson, L., & Saklofske, D. H. (2009). Intelligence: Foundations and issues in assessment. Canadian Psychology, 50, 183-195. doi: 10.1037/a0016641 http://bit.ly/VQInEm Suhr, Ch. 10 Holden, R. R., & Troister, T. (2009). Developments in the self-report assessment of personality and psychopathology in adults. Canadian Psychology, 50, 120-130. http://bit.ly/1vmHBie *Reardon, K. W., Mercadante, E. J., & Tackett, J. L. (2018). The assessment of personality disorder: methodological, developmental,

	1	_	T
			*Harkness, A. R., & Lilienfeld, S. O. (1997). Individual differences
			science for treatment planning: Personality traits. Psychological
			Assessment, 9, 349-360. https://bit.ly/2Z9GZBM
7	T Oct 22	Midterm exam (90 min)	Covers all course material and readings through Oct. 16.
		Legal and ethical	APA (2002, 2010). Ethical principles of psychologists and code of
		issues in	conduct. American Psychologist, 57, 1060-1073. Focus on sections
		assessment	on assessment http://www.apa.org/ethics/code/index.aspx
			College of Alberta Psychologists. (2013). Practice guidelines: Control
			and use of tests by psychologists. http://bit.ly/2CZ9e8L
			College of Alberta Psychologists. (2013). Standards of practice.
	T 0 + 00		http://bit.ly/2F5ailY
8	T Oct 29	PAI	G-M, Ch. 8 – Read for context
		MCMI-IV	G-M, Ch. 9 – Read for context
		NEO	G-M, Ch. 10 – <i>Skim</i>
			Widiger, T. A., Crego, C., Rojas, S. L., & Oltmanns, J. R. (2018). Basic
			personality model. Current Opinion in Psychology, 21, 18-22. Will
			not be examined. https://www-sciencedirect-
			com.ezproxy.lib.ucalgary.ca/science/article/pii/S2352250X17301677
		Personality	*Hills, H. A. (1995). Diagnosing personality disorders: An examination
		assessment	of the MMPI-2 and MCMI-II. Journal of Personality Assessment, 65,
			21-34. http://bit.ly/1nDmVdS
9	T Nov 5	The use of	*Garb, H. N., & Boyle, P. A. (2015). Understanding why some clinicians
		questionable tests and	use pseudoscientific methods: Findings from research on clinical judgment. In S. O. Lilienfeld, S. J. Lynn, & J. M. Lohr (Eds.), <i>Science</i>
		methods	and pseudoscience in clinical psychology, 2 nd ed. (pp. 19-41). New
		methods	York: Guilford. See posted PDF
		Projective	G-M, Ch. 11 (read pp. 513-528)
		techniques	*Lilienfeld, S. O., Wood, J. M., & Garb, H. N. (2000). The scientific status
		•	of projective techniques. Psychological Science in the Public Interest,
			1, 27-66. http://bit.ly/1vRYdvu
		Behavioural and	*G-M, Ch. 4
		cognitive-	
		behavioural	
		assessment	
	Nov 10-	Term Break, no	
	16	classes	
10	T Nov 19	Multicultural	Suhr, Ch. 5
		issues in	Canadian Psychological Association. (1996/2001). Guidelines for non-
		assessment	discriminatory practice. https://bit.ly/20Pp0sv
			*Smith, S. R., & Krishnamurthy, R. (2018). Evidence-based practice in
			diversity-sensitive personality assessment. In Smith, S. R., &
			Krishnamurthy, R. (Eds.), Diversity-sensitive personality assessment
			(pp. 335-343). New York: Routledge.
			Link to ebook: https://ebookcentral-proquest-
			com.ezproxy.lib.ucalgary.ca/lib/ucalgary-
		Driof mass:	ebooks/detail.action?docID=5379602
		Brief measures	Suhr, Ch. 9 G-M, Ch. 13
		Progress monitoring	U-IVI, CII. 13
<u> </u>	<u> </u>	I IIIOIIIIOIIIIB	

			*Tasca, G. A., et al. (2019). Outcome and progress monitoring in psychotherapy: Report of a Canadian Psychological Association Task Force. Canadian Psychology/Psychologie Canadienne, 60, 165-177.
11	T Nov 26	The relationship between psychological assessment and treatment	https://bit.ly/2Z7Y5QF G-M, Ch. 14, 15 Suhr, Ch. 14 *Martin, H. (2018). Collaborative/therapeutic assessment and diversity: The complexity of being human. In Smith, S. R., & Krishnamurthy, R. (Eds.), Diversity-sensitive personality assessment (pp. 259-272). New York: Routledge. Link to ebook: https://ebookcentral-proquest-com.ezproxy.lib.ucalgary.ca/lib/ucalgary-ebooks/detail.action?docID=5379602 *Bar-Kalifa, E., Atzil-Slonim, D., Rafaeli, E., Peri, T., Rubel, J. & Lutz, W. (2016). Therapist-client agreement in assessments of clients' functioning. Journal of Consulting and Clinical Psychology, 84, 1127-1134. http://bit.ly/2CxgtUu Christon, L. M., McLeod, B. D., & Jensen-Doss, A. (2015). Evidence-based assessment meets evidence-based treatment: An approach to science-informed case conceptualization. Cognitive and Behavioral Practice, 22, 36-48. http://bit.ly/2CKkSXt_Focus on assessment-
12	T Dec 3	Wrap-up	related material Norcross, J. C., Koocher, G. P., & Garofalo, A. (2006). Discredited psychological treatments and tests: A Delphi poll. Professional Psychology: Research and Practice, 37, 515-522. http://bit.ly/2Ee2cfX - Focus on assessment-related material *Youngstrom, E. A., Choukas-Bradley, C. D., Calhoun, C. D., & Jensen-Doss, A. (2015). Clinical guide to the evidence-based assessment approach to diagnosis and treatment. Cognitive and Behavioral Practice, 22, 20-35. http://bit.ly/2qwiWNs
		Winter Term Lectures End. Last day to withdraw from full courses and Winter Term half courses.	
	F Dec 6	Winter Term Final	
	Dec 9-19	Examinations. Final exam	
	Dec. 10,	i mai chaill	
	9:00-		
	11:45am?		

Reappraisal of Graded Term Work: See https://www.ucalgary.ca/pubs/calendar/current/i-2.html

Reappraisal of Final Grade: See http://www.ucalgary.ca/pubs/calendar/current/i-3.html

Copyright Legislation:

All students are required to read the University of Calgary policy on Acceptable Use of Material Protected by Copyright (www.ucalgary.ca/policies/files/policies/acceptable-use-of-material-protected-by-copyright.pdf) and requirements of the copyright act (https://laws-lois.justice.gc.ca/eng/acts/C-42/index.html) to ensure they are aware of the consequences of unauthorised sharing of course materials (including instructor notes, electronic versions of textbooks etc.). Students who use material protected by copyright in violation of this policy may be disciplined under the Non-Academic Misconduct Policy.

Instructor Intellectual Property

Course materials created by professor(s) (including course outlines, presentations and posted notes, labs, case studies, assignments and exams) remain the intellectual property of the professor(s). These materials may NOT be reproduced, redistributed or copied without the explicit consent of the professor. The posting of course materials to third party websites such as note-sharing sites without permission is prohibited. Sharing of extracts of these course materials with other students enrolled in the course at the same time may be allowed under fair dealing.

Plagiarism and Other Academic Misconduct

Intellectual honesty is the cornerstone of the development and acquisition of knowledge and requires that the contribution of others be acknowledged. Consequently, plagiarism or cheating on any assignment is regarded as an extremely serious academic offense. Plagiarism involves submitting or presenting work in a course as if it were the student's own work done expressly for that particular course when, in fact, it is not. Students should examine sections of the University Calendar that present a Statement of Intellectual honesty and definitions and penalties associated with Plagiarism/Cheating/Other Academic Misconduct.

Academic Accommodations

The student accommodation policy can be found at: ucalgary.ca/access/accommodations/policy. Students needing an Accommodation because of a Disability or medical condition should communicate this need to Student Accessibility Services in accordance with the Procedure for Accommodations for Students with Disabilities ucalgary.ca/policies/files/policies/student-accommodation-policy. Students needing an Accommodation based on a Protected Ground other than Disability, should communicate this need, preferably in writing, to the instructor.

Absence from a Test/Exam

Makeup tests/exams are **NOT** an option without the approval of the instructor. A student may be asked to provide supporting documentation for an exemption/special request for a make-up exam https://www.ucalgary.ca/pubs/calendar/current/n-1.html. Students who miss a test/exam have up to 48 hours to contact the instructor to ask for a makeup test/exam. It's the instructor's discretion if they will allow a make-up exam. Students who do not schedule a makeup test/exam with the instructor within this 48-hour period forfeit the right to a makeup test/exam. At the instructor's discretion, a makeup test/exam may differ significantly (in form and/or content) from a regularly scheduled test/exam. Once approved by the instructor a makeup test/exam must be written within 2 weeks of the missed test/exam unless there are extenuating circumstances. If a student cannot write their final exam on the date assigned by the Registrar's Office, they need to apply for a deferred exam https://www.ucalgary.ca/registrar/exams/deferred-exams.

Travel During Exams

Consistent with University regulations, students are expected to be available to write scheduled exams at any time during the official December and April examination periods. Requests to write a make-up exam because of conflicting travel plans (e.g., flight bookings) will NOT be considered by the department. Students are advised to wait until the final examination schedule is posted before making any travel arrangements. If a student cannot write their final exam on the date assigned by the Registrar's Office, they need to apply for a deferred exam

https://www.ucalgary.ca/registrar/exams/deferred-exams. Students with an exceptional extenuating circumstance (e.g., a family emergency) should contact the Department of Psychology (psyugrd@ucalgary.ca).

Freedom of Information and Protection of Privacy (FOIP) Act

The FOIP legislation disallows the practice of having student's retrieve tests and assignments from a public place. Therefore, tests and assignments may be returned to students during class/lab, or during office hours, or will be made available only for viewing during exam review sessions scheduled by the Department. Tests and assignments will be shredded after one year. Instructors should take care to not link students' names with their grades, UCIDs, or other FOIP-sensitive information.

Acknowledgments and Respect for Diversity

Our classrooms view diversity of identity as a strength and resource. Your experiences and different perspectives are encouraged and add to a rich learning environment that fosters critical thought through respectful discussion and inclusion. The Department of Psychology would also like to acknowledge the traditional territories of the people of the Treaty 7 region in southern Alberta. The City of Calgary is also home to Métis Nation of Alberta, Region III.

Wellness and Mental Health Resources

The University of Calgary recognizes the pivotal role that student mental health plays in physical health, social connectedness and academic success, and aspires to create a caring and supportive campus community where individuals can freely talk about mental health and receive supports when needed. We encourage you to explore the excellent mental health resources available throughout the university community, such as counselling, self-help resources, peer support or skills-building available through the SU Wellness Centre (Room 370, MacEwan Student Centre, https://www.ucalgary.ca/wellnesscentre/services/mental-health-services and the Campus Mental Health Strategy website http://www.ucalgary.ca/mentalhealth/

Evacuation Assembly Point

In case of an emergency evacuation during class, students must gather at the designated assembly point nearest to the classroom. The list of assembly points is found at http://www.ucalgary.ca/emergencyplan/assemblypoints

Please check this website and note the nearest assembly point for this course.

Student Organizations

The Psychology Graduate Students' Association (PGSA) is an organization built to provide support for all graduate students in the Department of Psychology. They can be contacted at pgsa@ucalgary.ca

The Graduate Student Association (GSA) Vice-President Academic can be reached at (403) 220-5997 or gsa.vpa@ucalgary.ca; Information about the GSA can be found here: https://gsa.ucalgary.ca

Student Ombudsman's Office

The Office of the Student Ombudsmen provides independent, impartial and confidential support for students who require assistance and advice in addressing issues and concerns related to their academic careers. The office can be reached at 403-220-6420 or ombuds@ucalgary.ca
https://www.ucalgary.ca/student-services/ombuds

Safewalk

The safewalk program provides volunteers to walk students safely to their destination anywhere on campus. This service is free and available 24 hrs/day, 365 days a year. Call 403-220-5333.

Important Dates

The last day to drop this course with no "W" notation and still receive a tuition fee refund is Thursday, September 12, 2019. Last day add/swap a course is Friday, September 13, 2019. The last day to withdraw from this course is Friday, December 6, 2019.